

**WASHINGTON PARISH COUNCIL MEETING**

TO: All members of the Council: Cllr S Buddell (Chairman), Cllr B Hanvey, Cllr P Heeley, Cllr T Keech, Cllr A Lisher (Vice-Chairman), Cllr G Lockerbie, Cllr J Luckin, Cllr A Perkins and Cllr J Thomas.You are hereby summoned to attend a meeting of the Parish Council on:

**Monday 1st July 2024 at 7:30pm in the Washington Village Hall**

**( Doré Room) School Lane, Washington RH20 4AP**

**AGENDA**

1. **Apologies for Absence**

To receive apologies for absence from Councillors.

1. **Declaration of Members’ Interests.**

To receive any interests as defined under the Localism Act 2011 and the Council’s Code of Conduct and

consider requests for Dispensations.

1. **Minutes of the 2024 Annual Parish Council Meeting**

To Approve the[Draft minutes of the Annual Parish Council Meeting on 13th May 2024](https://1drv.ms/w/s!Au3i_smXtu_DhI4deVgTPSD9ZsTbqw?e=P6MRzI) . Deferred from the Full Council meeting on 3rd June 2024

1. **Minutes of the last Full Council meeting**

To Approve the [Draft minutes of the Full Council Meeting on 3rd June 2024](https://1drv.ms/w/s!Au3i_smXtu_DhI9S7faXE84lcYDc2A?e=zKnXTf)

1. **Public Session**

Members of the public may speak for up to 2 minutes in accordance with the Council’s Standing Orders in respect of business itemised on the agenda.

1. **Reports from County and District Councillors**

Verbal reports at the meeting

1. **To Report on actions and matters arising from the last meeting**
2. **Planning:**

[DC/24/0893 - Washington Paddocks London Rd Washington West Sussex.pdf](https://1drv.ms/b/s!Au3i_smXtu_DhI9U-mCifuEBwrUPBg?e=KqxaYJ)

To Comment on the proposed change of use of Existing Sand School for Dog Agility in addition to Equestrian Purposes (Retrospective)

[DC240774 - 17 Spring Gardens Washington West Sussex.pdf](https://1drv.ms/b/s!Au3i_smXtu_DhI9V-OetrKfQHVu9Vg?e=6eAL93)

To Comment on the proposed erection of a first floor side extension

[S106/24/0008 – Old Clayton Boarding Kennels Storrington Road Washington West Sussex RH20 4AG](https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=summary&keyVal=SEJWCRIJ02X00)

To Comment on the proposed discharge of planning obligation to application DC/04/2084

**Storrington & Sullington and Washington Neighbourhood Plan (SSWNP)**

To Agree that the Parish Council reviews the SSWNP with its partners Storrington & Sullington Parish Council, and to make a joint application for grant funding towards costs.

1. **Compliance matters**

The following items were raised at the last Parish Council meeting for consideration on this agenda:

**SDNP/22/04274/DCOND – Frankland Arms, London Road**

To Discuss the use of materials for the retaining garden wall and agree on appropriate action. Application details at: <https://planningpublicaccess.southdowns.gov.uk/online-applications/applicationDetails.do?keyVal=RI36RMTUG5I00&activeTab=summary>

**Washington Quarry/Sandpit Hampers Lane**

To Discuss the standard of road cleaning on the A283 fronting Hampers Lane, Millford Grange and Old Clayton Kennels by the quarry operator, and consider appropriate action.

1. **To Agree action on any urgent maintenance of council property**

None reported at the time of publication of the agenda.

1. **Delegated Decisions**

None reported at the time of publication of the agenda

1. **Rampion 2**

To Consider making any further representations for Deadlines 5 & 6 of the examination of the application for a Development Consent Order. Latest updates and examination timetable at: [Rampion 2 Offshore Wind Farm - Project information (planninginspectorate.gov.uk)](https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/EN010117).

1. **Village Hall Trust Deed**

To Consider a letter of invitation to the Parish Council from the Village Hall to amend the Trust Deed on membership**.**

1. **Grant Applications**

[To Consider a CIL grant application for £1,165 for additional heaters in the Village Hall Dore Room](https://1drv.ms/b/s!Au3i_smXtu_DhJAACV1uhttfbJsx_Q?e=zrxtk4)

[To Consider a grant application for £2,092 towards sound-proofing at the Village Hal](https://1drv.ms/b/s!Au3i_smXtu_DhI91fyTrR4FdBcvlEg?e=F0uFdD)l

[To Consider a CIL grant application for £1,771.60 towards new water heaters at the Village Hall](https://1drv.ms/b/s!Au3i_smXtu_DhI9wyR0V3b8it5odOw?e=DZd0lX)

1. **Finance**

* *To Approve* [Schedule of Payments](https://1drv.ms/b/s!Au3i_smXtu_DhJA-XUaybZuHjzvKlw?e=QPujU7) *and any additional invoices presented at the meeting*
* *To Receive bank reconciliations for June 2024*
* *To Report income received since the last meeting*
* *To Report the Q1 2024/25 tax and national insurance contributions to HMRC*
* *To Report the Q1 2024/25 VAT to reclaim*
* *To Approve quotation for repairs to the benches on the Recreation Ground*
* *To Approve quotation for repairs to Ryan slide and seesaw in the Play Area*
* *To Approve quotation for the annual tree inspection*

1. **Correspondence**

To Note the Correspondence received

1. **Clerk’s Report**

To Note the [Clerk’s Report](https://1drv.ms/w/s!Au3i_smXtu_DhI4jyz9NpWj3wFnsDg?e=HaR8BV)

1. **Chairman’s Announcements**

Receive any Chairman’s brief announcements for business not on this agenda.

1. **Date and time of the next meetings**

Full Council Meeting**: Monday 5th August 2024, 7:30pm**

Finance Committee**: Monday 15th July 2024, 7pm**

Personnel Committee**: Monday 15th July 2024, 7:45pm**

1. **To Consider Co-option to Vacancy of Office for Parish Councillor on the Washington Ward**
2. **To Consider Co-option to Vacancy of Office for Parish Councillor on the Heath Common Ward**
3. **Exclusion of the Press and Public**

To Consider by resolution the exclusion of the Public and Press pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and the Council’s Standing Orders from the next confidential item.

1. **Rampion 2: The Council as Trustee of the Washington Recreation Ground Charity**

To report a letter from Carter Jonas on 6th June 2024 with further clarification on professional fees, and any further updates; and to discuss next steps on negotiating terms for access of the proposed inshore cable route on the Recreation Ground.



Z Savill

Clerk to Washington Parish Council

25th June 2024

*The Public are welcome to attend the part of this meeting which they are permitted access, subject to the hall’s safe seating capacity. Under the provisions of the Local Government Audit and Accountability Act 2014 (Openness of Local Government Bodies Regulations 2014), members of the public are permitted to film or record Council meetings to which they are permitted access, in a non-disruptive manner. By attending this meeting, it is deemed that you consent to this.*